**JonJon Asito**

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**PROFESSIONAL OBJECTIVE**

* To continuously drive for success utilizing past business experience and new opportunities for skill development to achieve career growth in the business sector

**SUMMARY OF QUALIFICATIONS**

* Strong professional business experience and success.
* Significant exposure to technology in the market place.
* Seasoned skills as a technical equipment consultant.

**PROFESSIONAL EXPERIENCE**

**University of Rochester, Rochester, NY**

*Food & Nutrition Supervisor-Cafe 601*  **- (**4/2017 – Current)

* Supervises employees involved in food preparation for cafeteria customers.
* Ensures adequate daily staffing for areas of responsibility.
* Supervises the following areas to assure that quality standards and department goals are met and that the work is completed in a timely and cost effective manner:  food inventorying, ordering, receiving, storage and distribution; hot and cold food production.
* Coordinates maintenance of food service equipment in the main kitchen.
* Maintains security of food products and hospital property by limiting traffic through the main kitchen to authorized staff, locking doors and storage areas according to schedules.
* Counts money in the registers and perform daily banking duties.

**Webster Central School District, Webster, NY**

*Assistant Custodian*  **- (**11/2016 – 4/2017)

* Directed a staff of 10-15 employees during third shift.
* Knowledge of commercial cleaning equipment, products, techniques and standards.
* Cleans classrooms, lab rooms, and offices of assigned buildings on the school campus.
* Sweeps, vacuums, mops, polishes, and strips floors in rooms and halls.
* Stocks area with appropriate supplies.
* Locks and unlocks doors as directed.
* Initiates work orders for repair/maintenance.
* Moves furniture, equipment, or fixtures as required.
* May shovel and remove snow and ice from designated areas such as sidewalks, entryways, and roofs as required.

**Guida’s pizzeria, Honeoye Falls, NY**

*Manager /Owner*  **- (**2006 - 2016)

* Directed a staff of 15-20 employees responsible for food preparation and service delivery.
* Assisted with day-to-day operations as well as food preparation and production.
* Lead the recruitment, training, staffing, and scheduling of restaurant personnel.
* Planned staff schedules to ensure adequate manpower coverage.
* Managed, controlled, and purchased inventory including all food, beverage and paper products.
* Managed payment receipts and tracked financial records.
* Enforced adherence to corporate standards/guidelines at all times .
* Performed multiple tasks simultaneously in fast paced environment.
* Communicated well with employees, customers and vendors.
* Monroe County Level I Food Certification.

**Unisys Global Network Services, Rochester, NY**

*Port Authority Helpdesk/OfficeMax Helpdesk Agent*  **- (**2002 - 2006)

* Responsible for providing the first-line of post-sales telephone technical support of hardware, systems, sub-systems and/or applications for customers and/or employees.
* Answers basic questions about installation, operation, configuration, customization, and usage of assigned products.
* Applies basic diagnostic techniques to identify problems, investigate causes and recommend solutions to correct common failures.
* Typically provides technical support for internal and external customers.
* Escalates complex problems to higher level of expertise within organization
* Troubleshoot software including inventory and data tracking system for stores, ordering system, register and database for employee hours and benefits.
* Provide hardware and software support via phone, fax and e-mail to over 900 OfficeMax stores, 17 delivery centers and 2 call centers
* Determine when to send technicians from outside companies to replace or fix hardware and cabling.

**Unisys Corporation, Rochester, NY**

*System and Technology Representative*  **- (**2000 - 2001)

* Consistently exceeded goals by over 30%
* Developed and maintained new client relationship that enabled direct sales contacts
* Maintained relationships with potential customers and Field Reps
* Organized conference calls for seminars and weekly informational updates with Senior Sales Reps
* Maintained a database of 800+ accounts

**Phalanx Corporation, Rochester, NY**

*Purchasing Agent Representative* **- (**1998 - 1999)

* Provide solutions for information management: Acquire DEC disk array, DEC UNIX and NT equipment and resell in the global marketplace.
* Serve as a consultant and adviser to Phalanx Account Managers and Clientele on DEC equipment related solutions and opportunities.
* Accountable for acquiring and exceeding $1.0 million equipment revenue.
* Territory management activities include lead follow up and HW acquisitions

**Xerox Corporation, East Rochester, NY**

*Maintenance Agreement Sales Executive*  **- (**1995 - 1996)

* Consistently overachieved monthly targets of $100,000 in Xerox service sales revenue in a high volume, highly competitive team environment.

**EDUCATION**

* Associate of Arts Degree Major Marketing Cazenovia College, 1992.
* Xerox: Xerox Sales Training, Xerox Customer Service Training
* Purchasing School US Navy, Gulfport, MS